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Unit 3/3 Robinson Place, Rockingham WA 6168
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E reception@utopiafp.com
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Dear Clients,

UTOPIA ROCKINGHAM OFFICE CLOSURE

We wish to advise that as of Monday 30th March our Rockingham Office will be temporarily closing due to the recent Coronavirus Pandemic. This is to ensure the safety of our clients and staff.

Our team here at Rockingham will be working from home so will be fully operational and we hope not to inconvenience our clients too much through these unprecedented times.

Our Rockingham phone line will be transferred to Lorraine's mobile so you can still contact the office in office hours which are 8.30am to 5.00pm.

Debbie, Ray, Edwin and Lorraine can still be contacted via email and phone.

If you have documents that need to be handed in to the office, there will be a locked box on the wall at our Rockingham office which will be checked every 1- 2 days, please don't put cash in this box as there will be no cash held on the premises.

If you could email Loraine at Reception to let her know you have dropped something into the Lock Box.

Alternatively you can post documents to our PO BOX 581, Rockingham, WA, 6968, we will be collecting mail daily.

Reception email is rhreception@utopiafp.com

APPOINTMENTS

We are in a position where we can conduct appointments through skype, phone and email.

We have previously sent out two emails containing a Summary of the Current Coronavirus Economic Stimulus Package that the Government has proposed, these are consultation by press release and these are changing daily so we are trying to keep our clients as informed as possible.



Should you have any questions, require any advice relating to cash flow, tax implications, debts or how this is going to affect your business and to find out exactly what you will be entitled to as Individuals or Businesses, please contact Lorraine who can set up a time for you to chat through this with one of our Accountants.

We understand this is a worrying time for our clients and we will endeavour to help in any way we can.

Please don't hesitate to contact us to discuss any of this in further detail.

Kind Regards,
Lorraine McQueen
Reception



UTOPIA
FINANCIAL PARTNERS

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